

Member Information Service

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for July and August are listed below:

JULY 2022

- 14 July – Planning Committee @ 4pm
- 18 July – Cabinet @ 4pm
- 21 July – District Planning Committee @ 2pm
- 26 July – Audit Committee @ 5pm

AUGUST 2022

- 11 August – Planning Committee @ 4pm
- 18 August – District Planning Committee @ 2pm
- 22 August – Cabinet Grants Panel @ 4pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Planning Committee – 14 July 2022 @ 4pm

Recommended for Approval

DM/22/0735 | 24 Wickham Way Haywards Heath West Sussex RH16 1UQ - First floor rear extension (amended drawing Rev E received on 25.05.2022 to reduce roof height and tile hanging to north elevation) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R8D8EFKT0D200>

DM/21/2509 | Rowfant House Wallage Lane Rowfant Crawley West Sussex RH10 4NG - (Amended plans received 27.04.2022) Provision of a marquee within the walled garden, adjacent carpark and modifications to pathway leading to Rowfant House - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QVTDJPKT0FX00>

DM/21/2512 | Rowfant House Wallage Lane Rowfant Crawley West Sussex RH10 4NG - (Amended plans received 27.04.2022) Provision of a marquee within the walled garden, adjacent carpark and modifications to pathway leading to Rowfant House - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QVTJIUKT0FX00>

Recommended for Refusal

DM/22/0922 | 17 Brook Lane Lindfield Haywards Heath West Sussex RH16 1SF - First floor front and rear extensions - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R8Y3A3KT0FX00>

Cabinet – 18 July 2022 @ 4pm

Budget Management 2022/23 - Progress Report April to May 2023.

Clair Hall: Interim Report of Work to Develop Investment Options for the Site.

District Planning Committee – 21 July 2022 @ 2pm

Recommended for Approval

DM/21/3805 | Barbour Drive, Copthorne, West Sussex RH10 3YR - Construction of a building falling within use class b8 (storage and distribution) including ancillary offices, associated hard and soft landscaping, parking, access and ancillary works. (additional information received on the 2nd march in response to the consultation comments) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R1Y78IKT0FX00>

Please note that the Online Planning Register will be undergoing scheduled maintenance over the period 12 to 14 July therefore the service is likely to be unavailable for most of this time.



Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to July session by emailing committees@midsussex.gov.uk by **noon on Friday 22 July 2022**.

Date & Time	Training Event	Indicator
25 July 2022 @ 1:30pm	Planning Training: Design & Heritage Assets <i>(Essential for Planning Members)</i>	

Planning Training

The Planning Training will cover the following topics over the course of four training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations
- S106
- Planning Enforcement

The training slides and video recordings of the sessions have been emailed to all Members. Please email committees@midsussex.gov.uk should you have any difficulties in accessing the folder.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members



COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK are continuing to rise. The West Sussex rate now averages about 360 cases per 100,000 with the two new Omicron variants accounting for all these cases.

Case levels have risen rapidly in most areas of the UK in the last week and people are advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is also still advised (and now mandatory in all NHS settings) together with regular handwashing.

The number of people in hospital with Covid in the UK are rising rapidly and is now around the 15,000 and therefore back to where they were at the end of April 2022. Deaths within 28 days of a positive Covid test are fairly level and still average about 50 cases per day in the UK.

Those with Covid symptoms are asked to self-isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. Those over 75 and Covid vulnerable people aged 12 and over who have had the second booster vaccination are showing additional protection against Covid infection and those eligible who have not yet had their booster are urged to come forward.

In West Sussex about 10% of the population 12 and over remain without any Covid vaccinations and those people continue to be encouraged to come forward to get their first vaccination.

Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of overseas travel requirements.

Please see the latest public data from West Sussex [here](#).

Earlier Waste Collection Due to High Temperatures

In light of forecasted high temperatures from Tuesday 12 to Friday 15 July, the Council will allow Serco (our waste collection contractor) to begin emptying bins from 6am during that time.

Excessively hot temperatures mean working conditions are tough for Serco's collection crews and this will give them more time to work in the cooler part of the day.

This means we will be asking residents to place their waste and recycling containers out by 6am (or the night before). We will be advertising this change on our website and also through social media channels and we will be advising our Town and Parish Council colleagues too.

If you have any queries, please contact the Council's Waste Team at wastematters@midsussex.gov.uk.



Outside Bodies

Outside bodies are external organisations and partnerships at which there is Council representation by individual Members. Appointments were made at the Council meeting on 29 June 2022.

Members are expected to attend the formal meetings of the outside bodies and are encouraged to share updates on their work in this area through the Member Information Service Bulletins.

South Downs News

Please find the link to the latest edition of the South Downs News below:

[Find out about National Park's first ReNature festival](#)

Burgess Hill Northern Arc Secondary School Project - Meet The Project Team And View Pre-Application Designs

West Sussex County Council have arranged a 'meet the project team and view pre-application designs' for the proposed new secondary school in Burgess Hill. A copy of their outgoing communication is below:

Plans for a new secondary school in Burgess Hill go on display for the first time at an information event later this month.

West Sussex County Council is delivering the secondary school as part of the wider Burgess Hill Northern Arc development of 3,500 new homes led by Homes England.

Information event:

- Date: Wednesday 20 July 2022
- Time: 3.30pm until 7.30pm – open to all, no need to book
- Location: Mid Sussex Voluntary Action, The Cherry Tree Centre, Fairfields Road, Burgess Hill, RH15 8QB

At the event you'll be able to:

- Meet the County Council's Project Team, who'll talk through the plans
- See the plans on display
- Ask questions

Keep up to date on the progress of the scheme on the [Burgess Hill Northern Arc secondary school project webpages](#).

Register your interest to be kept up to date on the scheme by emailing:
BHNAS.info@westsussex.gov.uk

The secondary school is part of a new 'all-through' primary and secondary school for Northern Arc, which will be run by the University of Brighton Academy Trust.

The secondary school includes all the facilities recommended by the Department for Education for a school of this size, including a dedicated Special Support Centre, with strong sustainability credentials, in line with the [West Sussex County Council Climate Change Strategy 2020-2030](#).

As a demonstration of this Council's Climate Change Pledge, the building aims to achieve Passivhaus certification, reflecting ultra-low carbon emissions in operation, with an acute focus on



energy efficiency, insulation, on-site energy generation and no use of fossil fuels in the running of the building. Further to this, the design minimises, as far as practicable, embodied carbon. West Sussex County Council is preparing to submit a reserved matters planning application in August.

Information on Planning School Places across Mid Sussex District Council

Given the recent interest from some Councillors about school place planning, WSCC have produced a briefing note to provide some context. Please find the document attached to this email.

Clair Hall Engagement Hub

Following the Clair Hall Members Steering Group (MSG) second meeting that was held recently Councillor Jonathan Ash-Edwards has again filmed a video message to update the Mid Sussex communities on the progress of the work at Clair Hall.

This will be made public on the engagement hub site in the coming days, and you can see it first here <https://youtu.be/mVd9l-A5e5c>.

Further, we are on track to present the Interim Report to the Cabinet for their consideration at the meeting on 18th July.

In the MSG some non-negotiables were agreed. These include that we will not sell the site and that we would require the project to be self-funding to avoid extra pressure on the Council's finances.

The Council has also recently added the Clair Hall property report to the engagement hub site following completion of a series of independently led surveys and has learnt from these surveys that the building is at end of life and will be costly to repair.

However, we also know that the site is in a good location and this and the character of the site are its main strengths.

As you engage with your constituents, please promote registrations to the engagement hub site which will remain the first place to hear the latest news.

You can do this by cutting and pasting the following onto your social channels, along with the 'Engagement Hub registration' image:

"Do you want to be part of the future of Clair Hall?

If you are interested in understanding the latest developments and want to contribute and be an active participant at the key moments pls register on our engagement hub website at

<https://engage.midsussex.gov.uk/clair-hall>

It only takes 2 minutes to register, if you haven't already, and you can do so by clicking on the 'REGISTER' link as circled in the image"

Complaints and Compliments - April and May

Complaints

April - 9

Revenues = 5

Parking = 2

Building Control = 1



Waste & Outdoor Services = 1

May - 8

Waste & Outdoor Services = 3

Environmental Health = 2

Revenues = 1

Planning = 1

Electoral Services = 1

Compliments

April - 21

Waste & Outdoor Services = 8

Customer Services & Comms = 7

Dev Management (Planning) = 2

Housing = 3

Revenues = 1

May - 31

Customer Services & Comms = 20

Waste & Outdoor Services = 6

Dev Management (Planning) = 2

Housing = 1

Planning & Building Control Support = 1

Electoral Services = 1

Mid Sussex Applauds 2022

Members and residents are urged to submit their nominations to help highlight the fantastic work of individuals, groups, and organisations across the district.

For more information and to submit a nomination please visit <http://www.midsussexapplauds.co.uk>

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

11 July 2022 - [The Annual Electoral Canvass has begun](#)

11 July 2022 - [Mid Sussex District Council releases interim reports on future of the Clair Hall site](#)

